

Regular Meeting St. Clair Township

DATE: February 26, 2013

TIME: 7:00 p.m.

LOCATION: St. Clair Township
107 Service Street
Swansea, IL 62226

MEMBERS PRESENT: Tim Buchanan, Supervisor
Mary Carroll, Clerk
Guy Don Carlos, Trustee
Richard Schobert, Trustee
Dave Barnes, Trustee
Greg Bridgman, Trustee

OTHERS PRESENT: Peggy Buchanan Dean Wallen
Terry Carroll Lanny Downard
Brenda Reed Debbie Downard
Skip Kernan Sherman Poston
Tom Black Greg Hipskind
Jaynie Wells Brian Wells
Bob Trentman Bob Schmeerbach

Roll Call:

The regular meeting of the St. Clair Township Board was called to order by Supervisor, Tim Buchanan with the Pledge of Allegiance. All present except for Road Commissioner Burk and Assessor Knee.

Minutes of the Regular Board Meeting held on January 22, 2013

A motion was made by Trustee Bridgman to approve the January 22, 2013 regular board meeting minutes. It was seconded by Trustee Barnes. Roll call vote. All in favor.

Treasurer's Report - Trustee Bridgman made a motion to approve the treasurer's report. It was seconded by Trustee Schobert. Roll call vote. All in favor.

Budget Report - Trustee Bridgman made a motion to approve the budget report. It was seconded by Trustee Don Carlos. Roll call vote. All in favor.

Monthly Bills - Trustee Schobert made a motion to approve the monthly bills. It was seconded by Trustee Bridgman. Roll call vote. Don Carlos-YES, Bridgman-YES, Schobert-YES, Barnes-NO, Buchanan-YES. Motions passes.

Communications

- Township Officials of Illinois (TOI) letter dated January 31, 2013 announcing Annual Township Topics Day in Springfield on Tuesday, May 7, 2013.

- February 11, 2013 letter from Alternative Transportation System (ATS) regarding operational support for seniors..
- January 20, 2013 letter from RSVP regarding support for senior program..

Supervisor's Report

- Delinquent Sewer Account Report - Supervisor Buchanan provided a copy of the report for the board members and said it is headed in the right direction.
- Water Shutoff List - Supervisor Buchanan passed out the list for review.
- Sewer Line Relocation at Rt. 15 and Rt. 158 - Supervisor Buchanan gave an update of the project summary and said that everything was going okay so far.
- Generator Oil Spill Update - Supervisor Buchanan said that an oil cap came off and caused an oily residue to form on the generator. He said it had to be cleaned and the bucket repositioned. He said they know what caused it so it can be prevented for future problems.
- Scout Drive Infiltration Study - Supervisor Buchanan did an overview of the problems at the Scout Lift Station and how it would need to be solved. He also said that some of the manholes have serious infiltration. In addition to the infiltration problems, he said that Illinois American Water has hired Ehret to fix where the water company bored through the sewer line, and there will not be a cost to the Township for that repair.
- Pipe Tech Sewer Video Software - Supervisor Buchanan explained the current manual process of recording, reviewing, and maintaining sewer videos. He proposed buying pipe tech sewer video software. He said the cost is approximately \$20,000 but it would save time during recording and review of the videos and would keep the video records organized.
- Seasonal Help - Supervisor Buchanan said that seasonal summer help will be needed from April 1 through mid-September and that if anyone knows of someone who is dependable to let him know..

Highway Commissioner's Report - Supervisor Buchanan said the Highway Commissioner was out ill with the flu.

Public Comments

Skip Kernan had several questions for Highway Commissioner Burk about vehicles, salaries, phone records and gas receipts. Supervisor Buchanan said that since Mr. Burk was not available this evening, he suggested that he call Mr. Burk any time to ask him questions. Supervisor Buchanan said Mr. Kernan doesn't have to wait until a meeting to ask him about his concerns.

Business Items:

- Manhole Sealing and Line Repairs - Supervisor Buchanan said there were manholes that need to be grouted. He said there is money in the budget to do the project. Supervisor Buchanan recommends that Walden do the work and asked the board to authorize him to use Walden to get the work done and several other small projects. The board was in agreement.
- Garage Concrete Floor Bids - Supervisor said that since the last meeting he found out that everyone uses the fiber mesh material in the concrete and it is not irritating unless you are laying on the floor with bare arms.. He said the cost for this project will be \$5,150. Trustee Barnes made a motion to accept the bid. Trustee Schobert seconded the motion. Roll call vote. All in favor.

- C. Sewer Plant Roof Bids - Supervisor Buchanan said he had the companies rebid for the roof job. Shay Roofing at \$20,000 and Taylor Roofing at \$16,500. Trustee Bridgman made a motion to use Taylor Roofing for the sewer plant roof job. Trustee Barnes seconded the motion. Roll call vote. All in favor.
- D. Swansea Annual Sewer Adjustment - Supervisor Buchanan said that he received the information from Swansea about the annual adjustment. He said Swansea requested \$36,000 as a true-up. Supervisor Buchanan said after he went through the records, he found several errors and Swansea modified it to \$11,136.60 after bringing the errors to Swansea's attention. This was a savings of \$24,871.74 to the Township. Trustee Schobert made a motion to pay Swansea \$11,136.60 for the sewer adjustment. Trustee Bridgman seconded the motion. Roll call vote. All in favor.
- E. Fund Transfer - Supervisor Buchanan did a thorough explanation of transfers that were needed to be made. Trustee Schobert made a motion to approve the transfers. Trustee Barnes seconded the motion. Roll call vote. All in favor.
- F. Sewer Ordinance Amendment - Summer Adjustments - Supervisor Buchanan explained the summer adjustment process and explained why he was recommending the change. After discussion, Supervisor Buchanan said we would rethink comparing it four months instead of three and hold off on this until next month.
- G. Sewer Account Audit - Supervisor Buchanan said Belleville requested an 80% rate increase for the waste they treat and that our engineer is reviewing the request. After review of the request it was discovered that the number of township customers that go to the Belleville plant needed to be increased. Supervisor Buchanan said he would make Belleville aware of the changes and increase the fee we pay Belleville immediately.
- H. Swansea Sewer Use Negotiations - Swansea has not responded with a new offer.

At 8:12 p.m. the Board went into executive session.

At 8:20 p.m. the Board returned to the regular meeting. There being no further business, Trustee Schobert made a motion to adjourn the meeting. Trustee Barnes seconded the motion. Voice vote was taken. All in favor.

At The meeting was adjourned at approximately 8:20 p.m.

Respectfully submitted:



Mary Carroll
Township Clerk