

## Regular Meeting St. Clair Township

DATE: June 12, 2012

TIME: 7:00 p.m.

LOCATION: St. Clair Township  
107 Service Street  
Swansea, IL 62226

MEMBERS PRESENT: Tim Buchanan, Supervisor  
Mary Carroll, Clerk  
Mark Burk, Road Commissioner  
Dave Barnes, Trustee  
Richard Schobert, Trustee  
Bob Trentman, Trustee  
Greg Bridgman, Trustee

OTHERS PRESENT: Dean Wallen                      Skip Kernan  
Lenny Gall                              David Moore  
Jeff Carmack

### Roll Call:

The regular meeting of the St. Clair Township Board was called to order by Supervisor, Tim Buchanan with the Pledge of Allegiance. Roll call found that all members were present except for Assessor, Robert Knee.

Supervisor Buchanan asked Lenny Gall from Coe Equipment to do his presentation on the vactor truck the Township is considering. Mr. Gall first talked about rebuilding the current vactor truck and the went over pros and cons and the options available for the rebuild. He said the cost to rebuild the current 1998 truck would be \$127,500 which included a rental while the truck was being rebuilt. He then went over the latest features and options of purchasing a new truck. The cost of the new truck is \$265,158. Jeff Carmack, Sewer Foreman, had an opportunity to try out the new truck, and Supervisor Buchanan asked him to provide the board with comments. Mr. Carmack pointed out several things that he saw as a huge benefit such as the improved lighting, less noise which allows for better communication, enhanced efficiency that will save water and therefore, the time to refill the tank, climate control, rear camera for backing up and the hydro excavation feature. He said the truck could also help the Road District with ditching. There were questions and answers regarding the truck. The Board thanked Jeff for the research he did and his feedback. Supervisor Buchanan said that he felt the two most important things were the improved safety and the time efficiency it would allow. Trustee Barnes made a motion to purchase the new vactor truck. Trustee Schobert seconded the motion. Roll call vote. All in favor.

### Minutes of the Regular Board Meeting held on May 8, 2012

A motion was made by Trustee Barnes to approve the May 8, 2012 regular meeting minutes with correction. It was seconded by Trustee Bridgman Roll call vote. All in favor.

### Minutes of the Special Board Meeting held on May 15, 2012

A motion was made by Trustee Bridgman to approve the May 15, 2012 special meeting. It was seconded by Trustee Barnes Roll call vote. All in favor except for Trustee Schobert who abstained from voting because he was not present at the May 15th meeting.

Treasurer's Report - Trustee Bridgman made a motion to approve the Treasurer's report. Trustee Barnes seconded the motion. Roll call vote. All in favor.

Budget Report - Trustee Schobert made a motion to approve the budget report. It was seconded by Trustee Bridgman. Roll call vote. All in favor.

Monthly Bills - Trustee Barnes made a motion to approve the monthly bills. It was seconded by Trustee Schobert. Roll call vote. All in favor.

Communications - In the Board Packets was a communication from the Township Officials of Illinois (TOI) with information about the TOI annual education program to be held on August 23, 2012. Supervisor Buchanan asked if any of the board members were interested in attending. He said he would be going to the event. Trustee Barnes and Clerk Carroll both said they would also like to attend.

Supervisor Buchanan directed the board to a letter from the St. Clair County Assessor with recommendations for suggested multi-township assessment districts.

### Supervisor's Report

- Insurance Claims - No new claims.
- Delinquent Sewer Account Report - Trending down
- Water Shutoff Report - No new ones to report at this time.
- Supervisor Bond Renewed - Supervisor Buchanan said the Supervisor's Bond was renewed and provided a copy in the board packets.
- Theft at Sewer Plant - On 5/4/12 there were two chain saws and one wheel barrow discovered missing for a loss of \$1,004. Supervisor Buchanan said the insurance deductible is \$1,000. He said they have made some changes to hopefully prevent any further theft.
- Fraud Prevention Measure Review - As part of the audit, the auditor recommended that Supervisor Buchanan report on what is done to prevent fraud. He said to prevent fraud, there is a division of labor and that everything is then checked by Supervisor Buchanan.
- Auditor Forms for Trustees - The trustees were provided a form they will need to complete and return to the auditor.
- Back Charges for Discovered Sewer Connection - It was recently discovered that there was a home that listed as having a septic tank, but found out they were actually on the Township sewer lines. The resident had never paid a tap in fee or paid any sewer bills. When questioned, the resident gladly paid the tap in fee. Supervisor Buchanan said he asked the attorney how far back he could be charged for unpaid sewer bills, and he was told five years. Supervisor Buchanan said he is researching the water use records and will be collecting from him for five years back unless the board objects.
- Manhole - Mr. Alexander who came to the last meeting to express his concerns about unpaid sewer bills called and said that he tripped and fell on 5/24/12 where a manhole

had been dug up for raising. Supervisor Buchanan talked to him the next day, and Mr. Alexander said he was going to go to the doctor and that he would keep Supervisor Buchanan informed. Trustee Schobert suggested notifying the insurance company in case of a possible claim. Supervisor Buchanan said he would, and that going forward they will make a practice of putting safety tape around the manholes being raised.

- USA Enterprises - Supervisor Buchanan said USA Enterprises owns a number of rental properties that have fairly big sewer balances. They have not kept the agreement that was made with the Township, so the agreement is now void. The water will have to be shut off if the balances are not paid, and the Township will incur the cost of shutting off the water until the bills are paid.
- Budget Hearing - Supervisor Buchanan reminded the board there will be a budget hearing at 6:30 p.m. on June 26th followed by board meeting at 7:00 p.m.

Highway Commissioner's Report - Commissioner Burk said that everything is in full swing at Chenot Place. He said they did run into a snag regarding how much rock is under the road. He said the asphalt will be laid this week, and it should be complete by the end of the week. He said Old Lincolnshire and Sumnter will be next, and after that Wendy Way and Chippendale.

Public Comments - None

Business Items:

- A. Vactor Truck Presentation - See above.
- B. National Joint Powers Alliance - NJPA. During the vactor presentation, the National Joint Powers Alliance (NJPA) was introduced. The board members were in agreement that this would be beneficial.
- C. Infiltration Investigation of Sewer Lines in Old Lincolnshire. Supervisor Buchanan provided a map which documented where additional water was getting in the lines during heavy rains, where roots were in the lines, manholes that had excess water flowing in, a crack in one area, and a place where a house was removed and the sewer line was not capped. He pointed out these were all things that were being looked at for potential corrections.
- D. Vicksburg Sewer Project Pay Request. Supervisor Buchanan said the project is complete and that both Ron Stuckel and he reviewed the pay request. He went over the numbers and explained some changes that had been made. Trustee Barnes made a motion to approve the pay request in the amount of \$82,335.27. Trustee Schobert seconded the motion. Roll call vote. All in favor.
- E. Piper Hills/Greystone Sewer Project Pay Request. Supervisor Buchanan said this project is also complete and the pay request included in the board packets needs approved for payment. Trustee Schobert made a motion to approve the pay request in the amount of \$39,894.93. Trustee Bridgman seconded the motion. Roll call vote. All in favor.
- F. Summer Help. Supervisor Buchanan said he would like to get one person to work less than 1,000 hours to help out during the summer. He said he has already checked with the Jeff Carmack the Sewer Foreman and the union representative to make sure it is okay with them. Trustee Barnes made a motion to approve hiring summer help. Trustee Schobert seconded the motion. Roll call vote. All in favor.
- G. Six Inch Portable Pump. Supervisor Buchanan said the sewer plant is in need of a new six inch pump which is the main pump that assists when the plant is overwhelmed. He stated that the first pump is thirty years old, but it still works. However, if it goes down, the Township will be in real trouble. Plus when the Township gets overwhelming rain, it isn't enough. It will also be an issue until the infiltration problems are resolved, and that

will take years. He stated that it would need to be road worthy because the current one is not. He stated that the cost would be less than \$50,000. Trustee Schobert made a motion to get bids on a portable pump. Trustee Barnes seconded the motion. Roll call vote. All in favor.

- H. Health Insurance Renewal. The bad news is it just as costly as last year, but the good news it is only slightly higher.
- I. Proposed Township Budget Ordinance 2012-1. Supervisor Buchanan reviewed the proposed budget and went over the projects. A list of capital projects was supplied to the board members. After discussion, Supervisor Buchanan said that he would revise the budget to show the factor purchase without the loan.
- J. Prevailing Wage Ordinance 2012-2. Trustee Schobert made a motion to read Ordinance 2012-2 by title only and it was seconded by Trustee Barnes. A voice vote was taken. All in favor. Clerk Carroll read Ordinance 2012-2 by Title only. Trustee Schobert made a motion to accept the reading by title only of Ordinance 2012-2 and it be declared passed. Trustee Bridgman seconded the motion. Roll call vote. All in favor.
- K. Proposed Road District Budget Ordinance 2012-R1. Commissioner Burk asked if there were any questions. There were none.
- L. Swansea Sewer Use Negotiations. Supervisor Buchanan said nothing has changed and he is waiting to hear back from Swansea on the latest proposal.

Trustee Bridgman said that he would like to make an accommodation and thank Jeff Carmack for his input and contributions to help the board better understand and make more informative decisions.

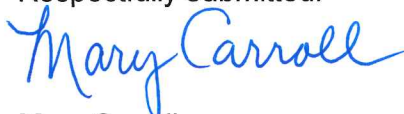
At 9:06 p.m. Trustee Barnes made a motion to go into executive session to discuss purchasing real property. Trustee Bridgman seconded the motion. Roll call vote. Trentman-NO, Bridgman-YES, Schobert-NO, Bridgman-YES, Buchanan-Yes. Motion passes.

At 9:20 p.m. the board returned to the regular board meeting.

There being no further business, Trustee Schobert made a motion to adjourn the meeting. Trustee Trentman seconded the motion. Roll call vote. All in favor.

Meeting was adjourned at 9:20 p.m.

Respectfully submitted:



Mary Carroll  
Township Clerk