

**Regular Meeting
St. Clair Township**

DATE: August 17, 2010

TIME: 7:00 p.m.

LOCATION: St. Clair Township
107 Service Street
Swansea, IL 62226

MEMBERS PRESENT: Tim Buchanan, Supervisor
Mary Carroll, Clerk
Mark Burk, Road Commissioner
Dave Barnes, Trustee
Greg Bridgman, Trustee
Richard Schobert, Trustee
Bob Trentman, Trustee
Robert Knee, Assessor

STAFF PRESENT: Ron Stuckel
Bill Stiehl

OTHERS PRESENT: Dean Wallen
Scott Wilson
Garret Wilson

Roll Call:

The regular meeting of the St. Clair Township Board was called to order by Supervisor, Tim Buchanan with the Pledge of Allegiance. Roll call found that all board members were present.

Supervisor Buchanan notified the meeting attendees that at 7:30, the Board would be going into an executive session with the professional staff.

Minutes of Regular Board Meeting held on July 13, 2010:

A motion was made by Trustee Schobert to approve the July 13, 2010 minutes. It was seconded by Trustee Barnes. Roll call vote. All in favor.

Minutes of Special Board Meeting held on July 15, 2010:

Supervisor Buchanan asked that the words "to keep up with this" be changed to "to keep sewer rates low" under the Public Comment section. A motion was made by Trustee Bridgman to approve July 15, 2010 minutes as corrected. It was seconded by Trustee Schobert. Roll call vote. All in favor.

Minutes of Special Board Meeting held on July 20, 2010:

Supervisor Buchanan said under Business Items it should say "some bills" instead of "monthly bills." A motion was made by Trustee Barnes to approve the July 20, 2010 minutes. It was seconded by Trustee Bridgman. Roll call vote. All in favor.

Monthly Supervisor's Treasurer's Report

Trustee Schobert made a motion to approve the Treasurer's report. Trustee Bridgman seconded the motion. Roll call vote. All in favor.

Monthly Bills:

Trustee Barnes made a motion to approve the monthly bills. Trustee Schobert seconded the motion. Roll call vote. All in favor.

Communications

Supervisor Buchanan noted there was a letter from the Southwestern Illinois College Program and Services for Older Persons from the Director of the RSVP program, and that this would be discussed later in the meeting.

At this time, Supervisor Buchanan asked if it would be okay if Mr. Scott Wilson, the Township's new neighbor, address the board. Mr. Wilson's son, Garrett was also present. Mr. Wilson said he was happy to be in the new building for his business, Wilson's Landscaping. He added that this was their 17th year in business. Mr. Wilson said this location allowed him to consolidate his business. He said to be up to code and to have the property insured, he will need to relocate the fuel tank on his property. He would like to know if the Township is willing to sell the salt bin to him, and then he would lease two thirds of it back to the Township for \$1.00. He also proposed two other options, one which was that the Township lease part of the building to him, and a third option was to just purchase the "V" shaped area to get his property up to code.

Supervisor Buchanan said he would look into the legal aspects of this, and the Township would get back to him.

Engineer's Report:

Supervisor Buchanan said this would be discussed later in the meeting.

Supervisor's Report:

- Insurance Claims - There are two sinking driveways **over sewer lines** and they are being investigated.
- Delinquent Sewers - Supervisor Buchan provided the delinquent sewer list for the Board to review.
- Township Articles in Swansea Report - The Township asked the Village of Swansea if they would be willing to allow the Township to put articles in their Swansea Report as a service for the residents who are both in Swansea and the Township. Unfortunately, Swansea officials declined this request. They said they would be willing to put a notation in the Report directing the Swansea residents to the Township website instead. There was discussion on how to handle this overlapping group.
- Scout Drive Lift Station - The Board discussed the issue of power outages and how it should be handled.

At 7:31 p.m. Trustee Barnes had made a motion to move that the Board go into Executive Session to consider the appointment, employment compensation, discipline, performance or dismissal of specific employees of the Township or Road District, including hearing testimony on a complaint lodged against an employee of the Township or Road District, and to consider potential litigation, and the Board finds that an action is probably or imminent. It was seconded by Trustee Schobert. Roll call vote. All in favor.

At 8:47 p.m. Trustee Schobert made a motion to come out of Executive Session. Trustee Bridgman seconded it. Roll call vote. All in favor.

The normal meeting resumed. At this time, Trustee Schobert made a motion to appoint of team consisting of Bill Stiehl, Dave Rowden and Ron Stuckel to meet at the table with the Village of Swansea to represent the Township regarding the sewer contract negotiations. It was seconded by Trustee Trentman. Roll call vote. All in favor.

Continuation of Supervisor's Report:

- Lighting Project Cost Splitting - Supervisor Buchanan provided a document that showed how the lighting costs were affected and split between the Road and Sewer Departments. He noted that a total of \$3,471.86 of the expense was covered by a grant.
- Summer and Toilet Leak Adjustments - Supervisor Buchanan said the summer adjustments were \$6,145 for fiscal year 2009-10 and the toilet leak adjustments were very minimal. With these low amounts, Supervisor Buchanan recommended that we not adjust the policy. There were no objections
- Water Shut off of Delinquent Sewer Accounts - Supervisor Buchanan is moving forward to accomplish this. He met with Jerry Turner from the City of Belleville to review their processes. Supervisor Buchanan said there are rigid steps to follow. He said we will need a contract with the water company, and we will need to consider changes the ordinance.
- Hockey Net Damages - Supervisor Buchanan said the damages to the nets are approximately \$400. He said currently there is no money to spare to replace them, and he recommends not replacing them at this time. Trustee Schobert suggested checking into the ones at Mel Price Park to see what they are made of. Supervisor Buchanan said he would do this.
- RSVP & ATS Programs - Supervisor Buchanan pointed out that ATS provides a specific service in which we pay a fee for. Supervisor Buchanan is in the process of getting a written contract from them. A motion was made by Trustee Bridgman to provide \$7,750 to ATS to provide rides to seniors and disabled citizens in the Township. It was seconded by Dave Barnes. Roll call vote. All in favor. RSVP is eligible for a grant if they can get matching funds. A motion was made by Trustee Barnes to allow Tim to get a written agreement to help them get the grant money to provide volunteer services for seniors. Trustee Schobert seconded the motion. Roll call vote. All in favor.
- Effluent Disinfection Facilities - Supervisor Buchanan reported that the schedule provided shows that it will not be complete until 2012.
- Payroll Registry - Supervisor Buchanan said that just for the Board's information he wanted them to know that \$30,745 was paid out for the month of July in salaries. In addition, \$5,872.39 is the Township's responsibility for matching

- Wolf Branch Tennis Court Lights - Two lights went out at the court. Because it is so expensive for the lift to replace them, all of the lights were replaced. They are expected to last 5-7 years. The job will be done by Glaenzer Electric on 8/25/10 at an estimated cost of \$1,000.
- Centennial Park Maintenance Sharing with Swansea - Supervisor Buchanan noted that some bridges need repaired and there is an agreement with Swansea to share maintenance responsibilities for this park.
- Property Tax Receipts - Supervisor Buchanan said that the property tax receipts did not show up on the treasurer's report at the last meeting because they were received just after the report was printed.

Highway Commissioner Report:

Commissioner Burk said the roads are good. He said there will be a big item pick up "clean sweep" coming up wherein the County will bring a truck around. He said possible dates are 10/4-5. A discussion was held around how to notify residents.

Public Comments:

None

Business Items

Salt Barn Property (Scott Wilson) - See above.

Supervisor Buchanan said they are ready to submit the application for IEPA Loan for UV plant upgrade and asked for permission to do so. Trustee Schobert made a motion to do this, and Trustee Barnes seconded it. Roll call vote. All in favor.

Ameren has now agreed to install the additional lighting at Loop Creek park and maintain it. There will be a \$35 per month fee for this. For this to be effective, some trees would have to be removed. The cost for the tree removal is approximately \$1,000. Supervisor Buchanan said he has hand delivered notices to those residents who may have additional light shining on their homes as a result of this project. He has not received any feedback. Supervisor Buchanan asked if everyone was in agreement to proceed with this. There were no objections.

There being no further business, Trustee Schobert made a motion to adjourn the meeting. Trustee Barnes seconded. Roll call vote. All in favor.

Meeting was adjourned approximately 9.30 p.m.

Respectfully submitted:

Mary Carroll
Township Clerk

