

**Regular Meeting
St. Clair Township**

DATE: July 12, 2011
TIME: 7:00 p.m.
LOCATION: St. Clair Township
107 Service Street
Swansea, IL 62226

MEMBERS PRESENT: Tim Buchanan, Supervisor
Mary Carroll, Clerk
Mark Burk, Road Commissioner
Dave Barnes, Trustee
Richard Schobert, Trustee
Bob Trentman, Trustee
Greg Bridgman, Trustee
Robert Knee, Trustee

STAFF PRESENT: Ron Stuckel

OTHERS PRESENT: Jason Mettler
Dean Wallen
Skip Kernan

Roll Call:

The regular meeting of the St. Clair Township Board was called to order by Supervisor, Tim Buchanan with the Pledge of Allegiance. Roll call found that all members were present.

Minutes of the Budget Hearing Meeting held on June 28, 2011:

A motion was made by Trustee Schobert to approve the June 28, 2011 Budget Hearing Meeting minutes. It was seconded by Trustee Barnes. Roll call vote. All in favor. Minutes approved.

Minutes of the Special Board Meeting held on June 28, 2011:

A motion was made by Trustee Barnes approve the June 28, 2011 Special Board Meeting minutes. It was seconded by Trustee Schobert. Roll call vote. All in favor. Minutes approved.

Minutes of the Executive Session held on June 28, 2011:

A motion was made by Trustee Barnes to approve the June 28, 2011 Executive Session minutes. It was seconded by Trustee Bridgman. Roll call vote. All in favor. Minutes approved.

Budget Report:

Supervisor Buchanan said this report will replace the Treasurer's report going forward. The report was reviewed by the Board members. Trustee Schobert suggested that the Treasurers report also be provided next time. Supervisor Buchanan said he will make the cut off earlier, and that way the Budget Report can be in the packets for the trustees to review more thoroughly prior to the meeting. Trustee Bridgman made a motion to approve the Budget Report. Trustee Barnes seconded the motion. Roll call vote. All in favor.

Monthly Bills

Trustee Trentman made a motion to approve the monthly bills. Trustee Schobert seconded the motion. Roll call vote. All in favor.

Communications

The Board was provided a June 20, 2011 letter from the Township Officials of Illinois (TOI) that conveyed information regarding the passing of the Senate Bill 1686 which is requesting that Governor Quinn pass the Bill that will aid in the reduction of publication costs. There was another letter from TOI (undated) with information about the 2011 Education Program that TOI is sponsoring and a registration form.

Hwy Commissioners Report

- Supervisor Buchanan announced that we would skip to the Highway Commissioner's report next.
- Commissioner Burk said he is hoping to get the East Main project started by August 1st. It has been delayed waiting on culverts to come in. He estimated it would take 8-12 weeks to complete.
- He said the Mine Haul Road liquidation is complete, and the owners are now responsible for the road.
- Commissioner Burk reported that the Stookey Terrace project is 99% finished and very close to budget. He said there is a soft spot at the beginning of the subdivision that needs repaired.
- He said that he has identified five other streets that have never had asphalt, only chip and oil. These streets will need attention.
- Trustee Bridgman said that he appreciates that Commissioner Burk prioritizes the work by a need basis and is fair in selecting the projects to work on.

Supervisor Buchanan asked if the Board could move to "Vicksburg Sewer Sag Project," in order to not keep Engineer Ron Stuckel longer than needed. Ron said there were four bidders and provided the list. He said the numbers were good. Mr. Stuckel recommend Midwest who had the low base bid of \$20,187.50. However, Trustee Trentman was not comfortable with taking action on this item tonight. Supervisor Buchanan said we would table this item until next meeting.

At 7:32 p.m. Trustee Barnes made a motion to go into closed Executive Session for purposes of considering litigation, and the Board finds that an action involving the Township is probable or imminent and for personnel issues. It was seconded by Trustee Bridgman. Roll call vote. All in favor.

At 8:58 p.m. the Board came out of closed Executive Session and returned to the Regular meeting.

Supervisor's Report

- Insurance Claims - Supervisor Buchanan said their was a backup at 1423 Vicksburg. He said this particular resident has had a backup problem before and the previous board recommended a backflow prevention valve be installed, but it was declined. He said the resident contacted the Illinois Environmental Protection Agency (IEPA) and they contacted Supervisor Buchanan to make sure the Township was aware there was a call made. The resident now wants to take the Township up on the previous offer made to have a backflow

prevention valve installed. Trustee Schobert said the Township could put it in, but the owner would be responsible for maintenance.

- Delinquent Sewer Accounts – The report was provided to the Board. It was noted that the delinquencies are up.
- Six Inch Pump Purchase - Supervisor Buchanan said a pump has gone bad. It was originally thought we would need a new pump, but Luke Schutzenhofer thought we could get it repaired and cleaned up. Supervisor Buchanan felt this was the better option.
- Sewer Ordinance Publication - Supervisor Buchanan said the Ordinance has been published in the newspaper.
- Harold Smith Pharmacy - The pharmacy that the Township uses for General Assistance is closing at the end of the month. Supervisor Buchanan said Margy has found two other local pharmacies that are willing to do business with the Township, Walgreens and Med Ex.
- Salt Barn - The deed has been signed and turned over to John Budde.

Public Comments:

Skip Kernan asked how much progress has been made with sewer negotiations with Swansea Supervisor Buchanan said progress is being made.

Dean Wallen said there have been budget changes in Springfield concerning those receiving Public Assistance with regard to funerals and burials. He wondered if this would affect the Township. Supervisor Buchanan said the participants would have to first qualify for General Assistance through the Township before those expenses would be covered.

Business Items:

- A. Denny Milam's Letter of Resignation Trustee Schobert made a motion to accept the Letter of Resignation. Trustee Bridgman seconded the motion. Roll call vote. All in favor.
- B. Appoint Jeff Carmack to Sewer Foreman - Trustee Bridgman made a motion to appoint Jeff Carmack to Sewer Foreman. Trustee Barnes seconded the motion. Roll call vote. All in favor.
- C. Vicksburg Sewer Sag Project - See above.
- D. Backflow Prevention Valve for 1423 Vicksburg Drive - Trustee Schobert made a motion to install the backflow prevention valve at 1423 Vicksburg at an estimated cost between \$1,500-\$2,000 and include a letter stating that owner is responsible for maintenance. Trustee Barnes seconded the motion. Roll call vote. All in favor.
- E. Contract Grass Cutting - Supervisor Buchanan said the Board would not be taking action on this tonight.
- F. Summer Part Time Employees - Supervisor Buchanan said the Board would not be taking action on this tonight.
- G. Swansea Sewer Use Negotiations - This was discussed during Executive Session.
- H. Personnel - Supervisor Buchanan said that Pat Craig provided a Letter of Retirement for August 31, 2011. Trustee Bridgman made a motion to accept the Letter of Retirement. It was seconded by Trustee Schobert. Roll call vote. All in favor.

There being no further business, Trustee Bridgman made a motion to adjourn the meeting. Trustee Schobert seconded. Roll call vote. All in favor.

Meeting was adjourned at 9.16 p.m.

Respectfully submitted:

A handwritten signature in cursive script that reads "Mary Carroll".

Mary Carroll
Township Clerk
