

## Regular Meeting St. Clair Township

DATE: July 28, 2015  
TIME: 7:00 p.m.  
LOCATION: St. Clair Township Bldg.  
107 Service Street  
Swansea, IL

### CALL TO ORDER

The regular meeting of St. Clair Township Board of Trustees was called to order at 7:00 p.m. by Supervisor Barnes with the Pledge of Allegiance.

### ROLL CALL

Present: Supervisor Barnes  
Trustees Mary Carroll, Jaynie Wells, Keith Sturgis, Greg Hipkind  
Absent: none

Officials Present: Clerk Brenda Reed, Road Commissioner Skip Kernan

Others Present: Ron Stuckel, KdG, Inc.  
Terry Bruckert, Bruckert, Gruenke & Long, P.C.  
Dean Wallen                      Dan Varady  
John Frazier                      Jill Halupa  
Missy

### APPROVE MINUTES

Trustee Carroll made a motion to approve the Regular Board Meeting Minutes of June 16, 2015. Trustee Sturgis seconded the motion. Roll call vote. All in favor.

### TREASURER'S REPORT

Supervisor Barnes read the beginning and ending balances of each fund for the month of June.

|                         | <u>June 1, 2015</u> | <u>June 30, 2015</u> |
|-------------------------|---------------------|----------------------|
| General Town Fund       | \$ 392,480.06       | \$ 395,072.98        |
| General Assistance Fund | \$ 54,136.79        | \$ 55,314.50         |
| Park Maintenance Fund   | \$ 156,620.36       | \$ 157,926.96        |
| Road & Bridge Fund      | \$ 414,742.13       | \$ 416,580.84        |
| Permanent Road Fund     | \$ 484,292.38       | \$ 561,465.70        |
| Sanitary Sewer Fund     | \$ 4,908,987.67     | \$ 4,870,496.32      |

Trustee Carroll made a motion to accept the Treasurer's Report as read. Supervisor Barnes seconded the motion. Roll call vote. All in favor.

#### BUDGET REPORT

Trustee Carroll made a motion to approve the Budget Report. Trustee Sturgis seconded the motion. Roll call vote. All in favor.

#### COMMUNICATIONS

Supervisor Barnes informed the Board the first check for transport fees has been received from Swansea. He stated the Budget and Treasurer's Reports going forward will include the line item "Transport Fees." He said Swansea will also provide the Township a digital report that will indicate accounts not paid.

#### ROAD COMMISSIONER'S REPORT

Road Commissioner Kernan introduced the Road District's fifth and newest employee, John Sambo. The Road Commissioner stated the new street sweeper is on the road. He also said he expects the Whiteside Drive project to be completed by June 24. He stated the work on Coral started yesterday and should be complete in two weeks. Work on Shady Lane is expected to start June 22<sup>nd</sup> and should take three weeks to complete. He said his crew has been doing concrete patch work in Woodfield.

#### SUPERVISOR'S REPORT

Supervisor Barnes stated there has not been much change in past due sewer bill amounts.

Supervisor Barnes said Phase 1 of the maintenance work at Sewer Plant #3 should be complete in two weeks.

#### PARK BOARD REPORT

Township Park Board President Dean Wallen said they plan to join Southern Illinois Parks and Recreation Association, a non-profit organization for park districts in southern Illinois.

Supervisor Barnes said the \$25 membership fee has been paid.

Mr. Wallen said even though improvements at Loop Creek Park are at a stand-still the board still considers permanent restroom facilities a priority. He said the Lighting District will cooperate by providing necessary lighting in the park.

Mr. Wallen said a light pole needs to be replaced in Centennial Park. Ameren will replace the pole. It will be an expense for the Village of Swansea because the Lighting District's jurisdiction is only unincorporated areas of the township. He also said the drainage problem in Centennial Park should be addressed when the parking lot is expanded.

## PUBLIC COMMENTS

Sarah Peterson asked about the timeline of the Whiteside Drive project because of her need to plan for parking. Road Commissioner Kernan said the project should be finished next Tuesday.

John Frazier stated concern about the deteriorated condition of the concrete on Whiteside Drive not being suitable for a base for black-top overlay. Road Commissioner Kernan said the engineering firm, TWM, said it was appropriate but he would ask them again.

Bob Trentman said the work on Whiteside Drive was going well.

Jill Halupa said residents in her neighborhood worked together to get through the inconvenience of a three month road construction project in her neighborhood last year.

## BUSINESS ITEMS

- Legal options with regard to reclaiming sewer customers – Supervisor Barnes reminded the board that last month they wanted to hear a legal opinion on options discussed (renegotiating contract or reclaiming sewer customers) with regard to the Swansea Sewer Agreement before moving forward with a study on the capacity of the township's sewer system. The legal opinion is expected to cost from \$2,000 to \$3,000. Supervisor Barnes made a motion to move forward with hiring Attorney Terry Bruckert to look at the Swansea Sewer Contract with regard to the legal possibility of opening it or adding customers back to the township. Trustee Carroll seconded the motion. Roll call vote. Yes – Carroll, Sturgis, Hipskind, Barnes. Present – Wells. Motion passed.
- Centennial Park - Parking lot extension – Engineer Ron Stuckel, KdG, Inc., handed a site plan to the board to illustrate where 7 parking spaces would be added at Centennial Park. The expansion would address the drainage problem in that area and also include asphalt overlay of the existing driveway and parking lot. An application for a 25% matching grant has been submitted to MEPARD. A grant application was not submitted to St Clair County because of time constraints. The cost of the project is estimated to be \$50,100.00. Trustee Wells made a motion to extend the parking lot at Centennial Park pending grant approval. Trustee Barnes seconded the motion. Roll call vote. All in favor.
- Centennial Park – Parking lot extension Professional Services Contract –Trustee Wells made a motion to move forward with KdG, Inc. Professional Services Contract in the amount of \$10,900.00 for extension of the parking lot at Centennial Park. Trustee Sturgis seconded the motion. Roll call vote. All in favor.
- Sanitary sewer lining – KdG, Inc. Professional Services Contract – The next area for sanitary sewer lining maintenance is in Old Lincolnshire on West Blvd. About 710 feet of pipe and 9 laterals will be included in the project. The cost of the project is expected to be between \$40,000 and \$50,000. The amount of the KdG Professional Services

Contract for preliminary work for the job is \$7,400.00. Trustee Sturgis made a motion to approve the KdG Professional Services Contract for Sanitary Sewer Lining. Trustee Hipskind seconded the motion. Roll call vote. All in favor.

- Contract for Assessor – Supervisor Barnes reported the St. Clair County Assessor has offered to make necessary assessments until January 1, 2016 at no charge to the township in the absence of a Township Assessor. The County Assessor asked that Supervisor Barnes inform her of any changes in units in mobile home parks. No motion was made regarding initiating a contract for services.
- Pay request – Trustee Wells made a motion to pay Aetna Coatings, Inc. \$18,000.00 for work completed at WWTF Plant #3. Trustee Carroll seconded the motion. Roll call vote. All in favor.
- Employee uniforms – Trustee Carroll made a motion to approve the proposal from CLEAN for sewer worker uniforms at the rate of \$173.21 per month for the next year. Trustee Hipskind seconded the motion. Roll call vote. All in favor.
- Midwestern Propane Monthly Payment Plan - Supervisor Barnes received a letter from Midwestern Propane offering the opportunity to sign up for a monthly payment plan that could result in savings for the township. The Township uses propane at its lift stations and at the sewer plant. Supervisor Barnes did not know what the current payment agreement was or the volume of gas used. The trustees asked for more information before making a decision. Mr. Barnes said he will get more information. The issue died for a lack of motion.

#### EXECUTIVE SESSION

There was no business to be discussed in Executive Session.

#### ADJOURNMENT

At 8:05 p.m. Trustee Carroll made a motion to adjourn the meeting. Trustee Hipskind seconded the motion. Voice vote. All in favor.

Respectfully submitted:

Brenda Reed  
St. Clair Township Clerk

Approved: August 25, 2015