

Regular Meeting St. Clair Township

DATE: September 22, 2015
TIME: 7:00 p.m.
LOCATION: St. Clair Township Bldg.
107 Service Street
Swansea, IL

CALL TO ORDER

The regular meeting of St. Clair Township Board of Trustees was called to order at 7:00 p.m. by Supervisor Barnes with the Pledge of Allegiance.

ROLL CALL

Present: Supervisor Barnes
Trustees Mary Carroll, Jaynie Wells, Keith Sturgis, Greg Hipkind
Absent: none

Officials Present: Clerk Brenda Reed

Others Present: Terry Bruckert, Bruckert, Gruenke, & Long, P.C.
Dean Wallen

APPROVE MINUTES

Trustee Carroll made a motion to approve the minutes of the August 25, 2015 meeting. Trustee Hipkind seconded the motion. Roll call vote. All in favor.

TREASURER'S REPORT

Due to an adjustment of Employee Sharing Expenses the August 1, 2015, balance in the General Town Fund is \$2,167.79 more than the balance reported July 31, 2015, and the balance in the Sanitary Sewer Fund on August 1, 2015, is \$2,167.79 less than the balance reported July 31, 2015.

Supervisor Barnes read the beginning and ending balances of each fund for the month of August.

	<u>August 1, 2015</u>	<u>August 31, 2015</u>
General Town Fund	\$ 455,932.12	\$ 463,605.67
General Assistance Fund	\$ 70,731.47	\$ 76,626.95
Park Maintenance Fund	\$ 185,284.38	\$ 194,648.49
Road & Bridge Fund	\$ 349,669.53	\$ 374,745.11
Permanent Road Fund	\$ 881,054.74	\$ 970,450.55
Sanitary Sewer Fund	\$ 4,932,522.96	\$ 4,855,641.89

Trustee Hipskind made a motion to approve the treasurer's report. Trustee Sturgis seconded the motion. Roll call vote. Yes – Carroll, Sturgis, Hipskind, Barnes. No – Wells. Motion passed.

BUDGET REPORT

Trustee Carroll made a motion to approve the budget report. Trustee Sturgis seconded the motion. Roll call vote. All in favor.

COMMUNICATIONS

Supervisor Barnes reported he received confirmation on the grant for the parking lot at Centennial Park.

ROAD COMMISSIONER'S REPORT

Trustee Hipskind read a report provided by the road commissioner. Chase Park intersection is completed. Shady Lane and Coral Drive in Chenot Place should be completed by the end of the week. Elizabeth Drive will start on September 28 and is expected to take three to four weeks to complete. Concrete patching is ongoing in the Woodfield area. The crew assisted with large item pickups this month in Angie Roewe and Bob Trentman's county districts within the township. An EPA audit is requiring floor drains in the garage. That expense will be included in next year's budget.

SUPERVISOR'S REPORT

Supervisor Barnes provided a list of past due sewer accounts that are now being billed by Swansea. The amount due from those customers is \$12,057.85 (excluding the \$75,000 customer). A status conference is scheduled October 5, 2015, for the suit filed against the property owner who owes \$75,000.

PARK BOARD REPORT

Park Board President Dean Wallen said the idea of connecting Loop Creek Park to the Metro Link bike path was brought up at their meeting. The board has not decided when the next volunteer day will be at Centennial Park. The area around the drainage pipe that was placed a few months ago needs to be leveled, rocked, and mulched. There are two bridges in Centennial Park that probably need to be replaced. The restroom floor and picnic table roofs need to be painted. Some areas on the asphalted part of the trail are deteriorating. Limbs and brush are getting caught where the sewer pipe meets the creek and need to be removed regularly. It is expected that a port-a-potty will be provided when the water is shut off in the restroom for the winter months. Mr. Wallen thanked the road crew for whacking the invasive species again with the brush hog.

PUBLIC COMMENTS

Dean Wallen explained the Clean Sweep service provided throughout the county is initiated by the county board member in each district.

BUSINESS ITEMS

Sewer Lining Bids – Two bids were received for the sewer lining project but one was bid incorrectly. Supervisor Barnes said the engineer suggested adding this project with the next lining project so it would be a bigger job and possibly attract more bids. The bid opening for the combined projects will be before the next meeting. No action was taken.

Centennial Park Improvement Bids – No bids were received for the parking lot expansion at Centennial Park. Supervisor Barnes said the township has until 2018 to use the grant awarded for the project. He said the engineer suggested advertising for bids again in the spring. No action was taken.

Revised Employee Manual – Supervisor Barnes said a revised Employee Manual was sent to him by the township's workmen's comp attorneys. Supervisor Barnes sent the revised manual to the employees on August 11, 2015. A motion to approve the Employee Manual St. Clair Township (revised July 22, 2015) was made by Trustee Carroll. Trustee Sturgis seconded the motion. Roll call vote. Yes – Carroll, Sturgis, Barnes. No – Wells, Hipkind. Motion passed.

Anti-discrimination Policy – Supervisor Barnes emailed St Clair Township's Policy Against Discrimination, Harassment, and Sexual Misconduct to Trustees but it was overlooked so this item was not discussed.

EXECUTIVE SESSION

There were no issues to be discussed in Executive Session.

ADJOURNMENT

At 7:44 p.m. Trustee Sturgis made a motion to adjourn the meeting. Trustee Hipkind seconded the motion. Voice vote. All in favor.

Respectfully submitted:

Brenda Reed
St. Clair Township Clerk

Approved: October 27, 2015