

## **Regular Meeting St. Clair Township**

DATE: February 23, 2016  
TIME: 7:00 p.m.  
LOCATION: St. Clair Township Bldg.  
107 Service Street  
Swansea, IL

### CALL TO ORDER

The regular meeting of St. Clair Township Board of Trustees was called to order at 7:00 p.m. by Supervisor Barnes with the Pledge of Allegiance.

### ROLL CALL

Present: Supervisor Barnes  
Trustees Mary Carroll, Jaynie Wells, Keith Sturgis, Greg Hipkind  
Absent: none

Officials Present: Clerk Brenda Reed

Others Present: Terry Bruckert, Bruckert, Gruenke, & Long, PC  
Ron Stuckel, Kuhlman design Group, Inc.  
Dean Wallen                      Tonda VanHoose  
Vladimir Halupa                Jill Halupa  
Bob Buechler

### MINUTES

Trustee Carroll made a motion to approve the January 26, 2016, Regular Meeting Minutes. Trustee Sturgis seconded the motion. Roll call vote. All in favor.

Trustee Sturgis made a motion to approve the Executive Session Minutes of January 26, 2016. Trustee Carroll seconded the motion. Roll call vote. Yes – Carroll, Wells, Sturgis, Hipkind. No – Barnes. Motion passed.

### TREASURER'S REPORT

Supervisor Barnes explained that due to a correction in the crediting of check number 61173 to the Road and Bridge Fund from the Permanent Road Fund those starting account balances will be \$5,071 less and more respectively from the December 31, 2015 balances.

Supervisor Barnes read the beginning and ending balances of each fund for the month of January.

	<u>January 1, 2016</u>		<u>January 31, 2015</u>
General Town Fund	\$ 488,510.10	\$	475616.37
General Assistance Fund	\$ 75,972.58	\$	75,716.50
Park Maintenance Fund	\$ 178,654.57	\$	178,585.38
Road & Bridge Fund	\$ 396,530.36	\$	372,954.21
Permanent Road Fund	\$ 525,304.28	\$	343,473.23
Sanitary Sewer Fund	\$ 4,736,074.02	\$	4,844,285.61

Supervisor Barnes made a motion to approve the Treasurer's Report. Trustee Sturgis seconded the motion. Roll call vote. All in favor.

#### BUDGET REPORT

Trustee Hipkind made a motion to approve the Budget Report. Supervisor Barnes seconded the motion. Roll call vote. Yes – Wells, Sturgis, Hipkind, Barnes. No – Carroll. Motion passed.

#### COMMUNICATIONS

Eric Olson is in the preliminary planning stage of developing 63 acres as multi-use at the northwest corner of Frank Scott Parkway and Hartman Lane. The property is in Caseyville Township. He has asked Supervisor Barnes if St. Clair Township would be willing to provide sewer service to the development.

#### ROAD COMMISSIONER'S REPORT

There was no report from the road commissioner.

#### SUPERVISOR'S REPORT

Supervisor Barnes reported 56 shut-off notices were sent with February sewer bills. There has not been much change in past due amounts.

#### PARK BOARD REPORT

Park Board President Dean Wallen said the park board reviewed Supervisor Barnes's Five Year Plan and provided some suggestions for possible adjustments to what was written for the parks. Supervisor Barnes attached the suggestions to the 5-Year Plan he provided to the township board.

## PUBLIC COMMENTS

Dean Wallen suggested the developer of the property in Caseyville Township is probably seeking sewer service from St. Clair Township because our tap-in fees are much lower than Caseyville Township's.

## BUSINESS ITEMS

- Payment to RSVP – Supervisor Barnes requested the amount paid to RSVP be increased 5% from \$4,000.00 to \$4,200.00 for the coming fiscal year. Trustee Sturgis made a motion to raise the payment to RSVP to \$4,200.00 for budget year 2016-2017. Trustee Wells seconded the motion. Roll call vote. All in favor.
- Payment to ATS – Supervisor Barnes requested the amount paid to ATS be increase approximately 5% from \$7,450 to \$8,137.00 for the coming fiscal year. Trustee Hipkind made a motion to raise the payment to ATS to \$8,137.00 for budget year 2016-2017. Trustee Sturgis seconded the motion. Roll call vote. All in favor.
- Payment of recurring monthly bills – Supervisor Barnes asked the board for approval to pay recurring monthly bills such as utilities, insurance, and credit cards before the respective vouchers are signed so those bills can be paid before due dates. Trustee Hipkind made a motion to pay recurring bills, **except credit cards**, before vouchers are signed if necessary to avoid late payments. Trustee Sturgis seconded the motion. Roll call vote. Yes – Carroll, Sturgis, Hipkind, Barnes. No – Wells. Motion passed.
- Change April meeting date – Supervisor Barnes requested changing the April meeting date from Tuesday, April 26, 2016 to Tuesday, April 19, 2016. Trustee Carroll made a motion to change the April meeting from April 26, 2016, to April 19, 2016. Trustee Hipkind seconded the motion. Roll call vote. All in favor
- Centennial Park Project Bids – Engineer Ron Stuckel provided a spreadsheet with bids from eight contractors on the parking lot project at Centennial Park. The bid date was February 19, 2016. Gleeson Asphalt was the low bid at \$38,163.50. Trustee Wells made a motion to accept the bid from Gleeson Asphalt and move forward with the contract. Trustee Hipkind seconded the motion. Roll call vote. Yes – Wells, Sturgis, Hipkind, Barnes. No – Carroll. Motion passed.

## EXECUTIVE SESSION

There was no executive session.

## ADJOURNMENT

At 7:44 p.m. Trustee Hipkind made a motion to adjourn the meeting. Trustee Sturgis seconded the motion. Voice vote. All in favor.

Respectfully submitted:

Brenda Reed  
St. Clair Township Clerk

Approved: March 22, 2016