

Regular Meeting St. Clair Township

DATE: May 24, 2016
TIME: 7:00 p.m.
LOCATION: St. Clair Township Bldg.
107 Service Street
Swansea, IL

CALL TO ORDER

The regular meeting of St. Clair Township Board of Trustees was called to order at 7:00 p.m. by Supervisor Barnes with the Pledge of Allegiance.

ROLL CALL

Present: Supervisor Barnes
Trustees Mary Carroll, Jaynie Wells, Keith Sturgis, Greg Hipkind
Absent: none

Officials Present: Clerk Brenda Reed

Others Present: Duane Clarke, Bruckert, Gruenke, & Long, PC
Dean Wallen Dan Varady
Vladimir Halupa Jill Halupa
David Donley Eric Olson, Millennia Prof. Serv.
Dixie Buechler Wayne Schmidt, Greenmount Retail
Bob Buechler

APPROVE MINUTES

Trustee Sturgis made a motion to approve the April 19, 2016, Regular Board Meeting Minutes as presented. Trustee Carroll seconded the motion. Roll call vote. All in favor.

The board reviewed draft minutes for the executive session held during the April 19, 2016 meeting. Trustee Hipkind made a motion to approve the April 19, 2016 Executive Session Minutes. Trustee Carroll seconded the motion. Roll call vote. All in favor.

Trustee Carroll made a motion to approve March 22, 2016, Budget Hearing Minutes as presented. Trustee Sturgis seconded the motion. Roll call vote. All in favor.

TREASURER’S REPORT

Supervisor Barnes read the beginning and ending balances of each fund for the month of April.

	<u>April 1, 2016</u>	<u>April 30, 2016</u>
General Town Fund	\$ 443,189.12	\$ 429,864.02
General Assistance Fund	\$ 67,152.07	\$ 65,201.65
Park Maintenance Fund	\$ 170,397.43	\$ 166,080.56
Road & Bridge Fund	\$ 336,948.98	\$ 329,166.60
Permanent Road Fund	\$ 272,075.41	\$ 235,714.07
Sanitary Sewer Fund	\$ 4,892,965.22	\$ 4,847,657.69

Trustee Carroll made a motion to approve the Treasurer’s Report. Trustee Sturgis seconded the motion. Roll call vote. All in favor.

BUDGET REPORT

Trustee Hipskind made a motion to approve the Budget Report for April. Trustee Sturgis seconded the motion. Roll call vote. Yes – Wells, Sturgis, Hipskind, Barnes. No – Carroll. Motion passed.

COMMUNICATIONS

Supervisor Barnes reported the cost of recent work on sewer laterals was \$33,000. The job was bid at \$55,000 but fewer repairs were done than expected because not all laterals were accessible.

Supervisor Barnes reported the basketball goal is up at Loop Creek Park.

Clerk Reed stated 169 people signed in at the Special Town Meeting held Monday, May 23, 2016. The vote was approximately 160 in favor of funding five Road District employees and 5 against.

ROAD COMMISSIONER’S REPORT

There was no Road Report.

SUPERVISOR’S REPORT

Supervisor Barnes stated the outstanding balance of amounts past due from accounts now billed by Swansea has gone down from \$7,685.08 to \$7,147.71. He stated 49 shut-off notices were sent with sewer bills this month and the amount past due more than 151 days has decreased about \$2,000.

PARK BOARD REPORT

Park Board President Dean Wallen reported \$23,000 is the best price the park board has seen for a compost restroom at Loop Creek Park. He stated the walking path at Centennial Park will take 400 to 500 tons of lime dust. The cost is expected to be about \$5,200. About 10 volunteers helped May 14 to clear about 75 feet of brush and invasive species at Centennial Park. Wolf Branch Boy Scout Troop #52 would like to have a volunteer day at Centennial Park July 16 from 7:00 – 10:00 a.m. Butterfly gardens are planned for High Mount, Whiteside, and Wolf Branch Schools.

PUBLIC COMMENTS

Jill Halupa stated the significant increase in sewer rates for properties serviced by Swansea needs to be addressed.

Sue Yaekel stated the board should have five people to maintain roads in the township.

Mr. Yaekel stated the road in front of his home is higher than his foundation and is causing water issues. He hopes to see a new road with curbing as was done in Lake Lorraine. He is in support of five road employees.

BUSINESS ITEMS

- Sewer Plant Roof – Supervisor Barnes provided a proposal from Kuhlmann *design* Group, Inc. (KdG) for architectural design services for the re-roofing of the sewage treatment building in the amount of \$4,400.00. Trustee Carroll made a motion to approve the proposal for KdG to provide services as stated for the amount of \$4,400.00. Trustee Hipskind seconded the motion. Roll call vote. All in favor.
- Sewer Lining Engineering – Trustee Carroll made a motion to approve the proposal from KdG for engineering work on lining of sanitary sewers in four locations. Trustee Sturgis seconded the motion. Roll call vote. All in favor.
- Greenmount Retail Center – Greenmount Retail Center is within Caseyville Township sewage treatment facility planning area. The developers of the center are requesting to tie into St. Clair Township sewer lines. A representative of the development stated Caseyville Township has released the property for sewer service. The development's sewer lines would tie into St Clair Township sewer lines and be treated by Swansea's treatment facility. Swansea told the developer their facility can handle the flow. A letter from Darrell Shelton stated the developer would be responsible for all costs associated with the installation and ongoing maintenance of the sewer infrastructure within the boundaries of the project. The board was concerned about all the jurisdictions involved with the property. Trustee Carroll made a motion to allow a study, at the expense of

Greenmount Retail Center, LLC, to determine if the Township's sewer lines can handle the expected flow of the development. Trustee Hipskind seconded the motion. Roll call vote. Yes – Carroll, Sturgis, Hipskind, Barnes. No – Wells. Motion passed.

- Annual Review of Transport Fee – Mr. Buchheit reviewed that the transport fee and base sewer rate need to cover operations & maintenance, replacement, and debt expenses. He provided a spreadsheet showing the past two fiscal year expenses and the projected expenses for the next fiscal year. The spreadsheet also included what Mr. Buchheit considered to be three responsible options for the transport fee and base rate adjustments. The spreadsheet showed the expected income for each option. All options were less than the current rates. Trustee Hipskind made a motion to adopt Option 3 (the lowest option presented) for a base sewer rate at \$22.00 bi-monthly and the transport fee at \$4.00 per month. Trustee Carroll seconded the motion. Roll call vote. All in favor.
- Base Sewer Rate – See Annual review of Transport Fee above.
- Phone Contract – Supervisor Barnes contacted AT&T to inquire about the possibility of lowering the cost of the current phone contract for the phone lines at 16 lift stations. The current bill is about \$1,100.00. AT&T offered a one year contract for \$583.00 per month. Trustee Hipskind made a motion to move forward with the one year contract with AT&T for \$583.00 per month. Trustee Sturgis seconded the motion. Roll call vote. All in favor.
- Schulte Driveway Repair – Helen Schulte contacted Supervisor Barnes about her driveway at 32 Hil-Shar Drive. She said the township paid to have her driveway leveled by mudjacking six years ago. Ms. Schulte's driveway has settled unevenly again. She asserts it is because of the sewer line. She is requesting the township again pay to have the driveway leveled. The board's consensus was that it is not the township's responsibility. No motion was made on the issue.
- Path at Centennial Park – Supervisor Barnes asked for approval to have the path at Centennial Park covered with four inches of ag lime. Trustee Wells made a motion to put ag lime on the walking path at Centennial Park. Trustee Sturgis seconded the motion. Roll call vote. All in favor.
- Butterfly Stations – The expected cost of materials to get butterfly gardens planted at the three grade schools in the township is between \$380 and \$420. Trustee Hipskind made a motion to pay the costs for the Monarch Butterfly Stations at the three grade schools in the township. Trustee Sturgis seconded the motion. Roll call vote. All in favor.

EXECUTIVE SESSION

There were no issues to be discussed in Executive Session.

ADJOURNMENT

At 8:19 p.m. Trustee Carroll made a motion to adjourn the meeting. Trustee Hipskind seconded the motion. Voice vote. All in favor.

Respectfully submitted:

Brenda Reed
St. Clair Township Clerk

Approved: June 21, 2016