

**St. Clair Township Board Meeting**  
107 Service Street, Swansea  
**Executive Session July 26, 2016**

Approved: August 23, 2016    Released: 8-22-2017

At 7:47 p.m. Trustee Carroll made a motion to move into Executive Session for a personnel matter under 5 ILCS 120/2(c)(1) and union negotiations per 5 ILCS 120/2(c)(2). Trustee Sturgis seconded the motion. Roll call vote. Yes – Carroll, Sturgis, Hipskind, Barnes. No – Wells. Motion passed.

At 7:50 p.m. Supervisor Barnes called the executive session to order to discuss a personnel issue concerning the use of donated sick-time and a request to change how vacation time can be used in this situation.

Roll call found the following board members present: Supervisor Dave Barnes, Trustees Mary Carroll, Jaynie Wells, Keith Sturgis, and Greg Hipskind.

Clerk Brenda Reed and Attorney Terry Bruckert were also present.

Supervisor Barnes stated an employee's immediate family member is ill. Other employees are willing to donate sick-time to the employee caring for their family member. The request is to use donated sick-time before their vacation time and when the vacation time is used they are requesting the ability to take the time in half days instead of whole days as required in the employee agreement. Supervisor Barnes read a statement from the union saying the union is in support of the action and it is a one-time, non-precedent setting situation.

The board noted that the norm in this situation would be for the employee to use their vacation time before donated sick time is used. The board discussed that in this situation allowing vacation time to be taken in half days would be beneficial to the employee and the township.

At 7:58 p.m. Trustee Carroll made a motion to adjourn Executive Session and return to the regular meeting. Trustee Sturgis seconded the motion. Roll call vote. Yes – Carroll, Sturgis, Hipskind, Barnes. No – Wells. Motion passed.

Respectfully submitted:

Brenda Reed  
St. Clair Township Clerk

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